

**ANNUAL REPORT  
2010  
ST. CHARLES POLICE  
DEPARTMENT**



**James E. Lamkin  
Chief of Police**



March 15, 2011

Brian Townsend, City Administrator  
City of St. Charles  
2 East Main Street  
St. Charles, IL 60174

Dear Mr. Townsend,

I am presenting you with an annual report for the St. Charles Police Department for 2010. This information outlines the activities conducted by members of the Police Department to inform you, as well as the Mayor, City Council, and our community. Our mission is to provide quality service with respect and a commitment to excellence. We have included an overview of our services provided, crime rates, and other activities.

In 2010 the calls for police services remained comparable to previous years. That encompassed traffic crashes, criminal investigations, and other types of calls for assistance. We continue to share our resources of time to collaborate with other law enforcement agencies in the area in crash and criminal investigations.

In these challenging times we provide the quality services our citizens appreciate and expect. We manage our resources to give the most with what we have available. Our commitment is constant and ever present, and we consider the St. Charles Police Department to be a leader in the Fox Valley. We are pleased to be a part of the government of the City of St. Charles and our contribution to being the Pride of the Fox.

Sincerely,

A handwritten signature in black ink that reads "James E. Lamkin". The signature is written in a cursive style with a horizontal line underneath it.

James E. Lamkin  
Chief of Police

JEL/ljm

JAMES E. LAMKIN *Chief of Police*

TWO STATE AVENUE

ST. CHARLES, IL 60174

PHONE: 630-377-4435

FAX: 630-377-1078

[www.stcharlesil.gov](http://www.stcharlesil.gov)

## TABLE OF CONTENTS

### Chief's Letter of Introduction

Table of Contents .....	1
Organizational Chart .....	2
Department Roster.....	3
2010 Summary Arrests/Offenses .....	4
Comparison Statistics.....	5-7
Operations Section .....	8-13
Kane County Special Weapons and Tactics.....	11
K-9 Team.....	13
Criminal Investigations Division .....	14-16
Criminal Prevention Unit .....	16-17
Administration Section .....	18
Community Restitution .....	19-20
Training .....	21-25
Traffic and Special Events .....	26-37
Records Division .....	38
Tri-Com Central Dispatch.....	38-39
Evidence .....	39-40
Prescription Drug Program.....	40
CALEA/Public Information .....	40-42
Way To Be Awards .....	42
Those Who Left/Who Joined Us .....	43
Special Recognition.....	44

# ORGANIZATIONAL CHART



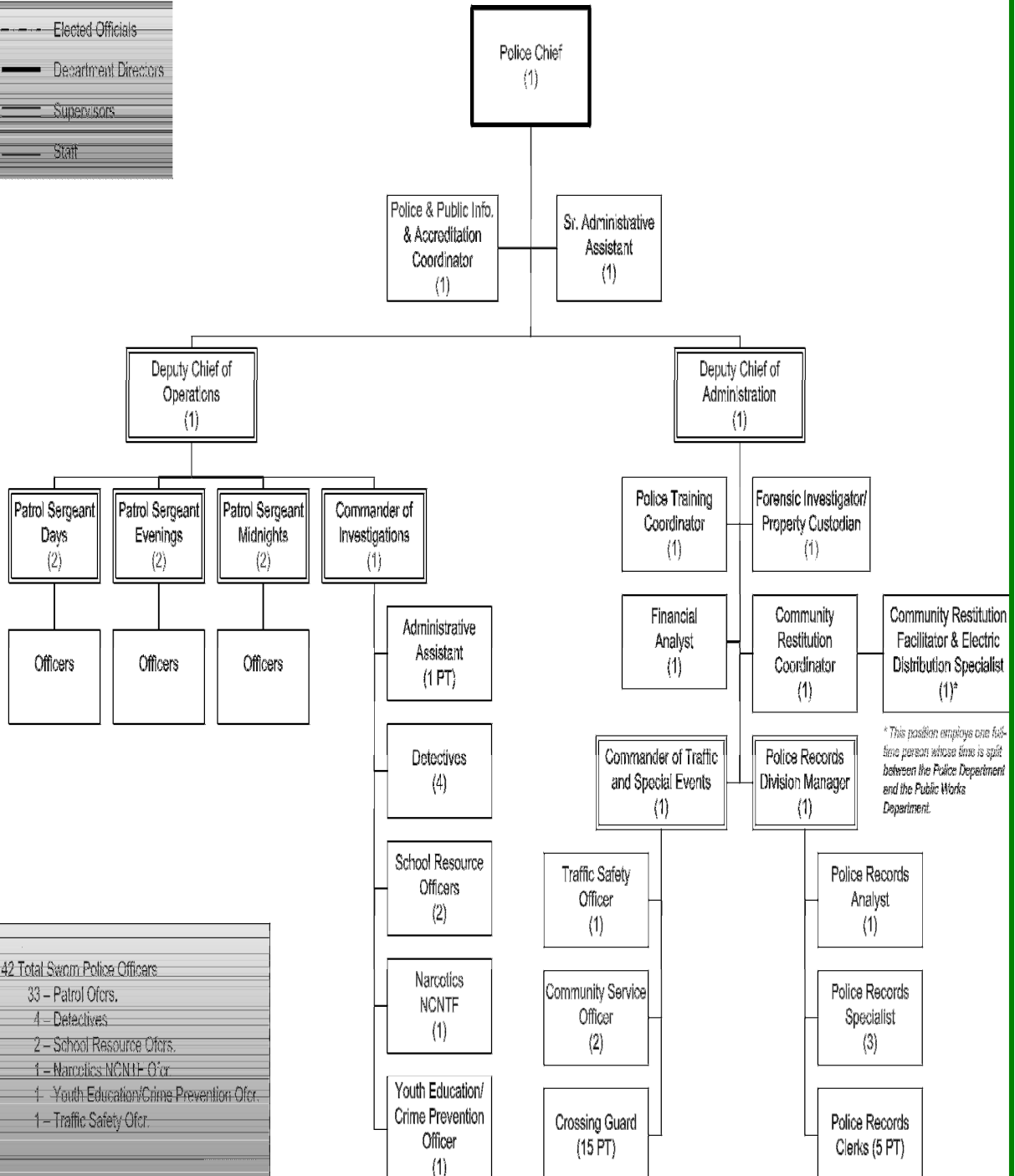
**City of St. Charles, IL**

Police Department

10/9/2009

## Key

---	Elected Officials
---	Department Directors
---	Supervisors
---	Staff



42 Total sworn Police Officers

33 - Patrol Officers

4 - Detectives

2 - School Resource Officers

1 - Narcotics NCNTE Officer

1 - Youth Education/Crime Prevention Officer

1 - Traffic Safety Officer

## DEPARTMENT ROSTER (Serving Since)

### **Sworn Personnel**

Chief James Lamkin	2003	Officer Mike McCowan	1997
Deputy Chief Steve Huffman	1993	Officer Steve Heike	1999
Deputy Chief David Kintz	1990	Detective Jerry Schomer	2000
Commander Jerry Gatlin	1998	Officer Rich Clark	2000
Commander Erik Mahan	1996	Detective Eric Majewski	2000
Sergeant Brad Griffin	1989	Officer Dawn Churney	2001
Sergeant Joe Cicci	1989	Officer Scott Coryell	2001
Sergeant Lin Dargis	1989	Officer Jim Burden	2001
Sergeant Roger Anderson	1989	Officer Ben Devol	2001
Sergeant Tom Shaw	1997	Officer Eric Bauwens	2001
Officer Jeff Finley	1974	Officer Bill Tynan	2003
Officer Craig Bahe	1987	Officer Brooks Boyce	2004
Officer Marty Sheets	1988	Officer Brett Runkle	2005
Officer Steve Bedell	1989	Officer Mike Schubert	2005
Officer Joanne Pawlak	1989	Officer Chuck Crumlett	2005
Officer Darrin Lee	1990	Officer Nic Anson	2005
Detective Mike Griesbaum	1990	Officer Cory Krupke	2005
Officer Tim Beam	1990	Officer Melinda Anyon	2006
Officer Troy Peacock	1992	Officer Janis Schuessler	2006
Officer Bridget McCowan	1993	Detective Dan Kuttner	2007
Detective Drew Lamela	1995	Officer Scott Kerr	2007
Officer Mike Ross	1995	K-9 Aries	2008
Detective Lisa Ferguson	1996	Officer Lucas Sopcak	2010
Officer Chris Grove	1996	Officer Adam Stander	2010
Officer Chuck Pierce	1996	Officer Steve Woloszyk	2010
Officer Dave Ketelsen	1997	Officer Johnathon Losurdo	2010

### **Civilian Staff**

Senior Administrative Assistant Lorna Marquis	1984	Accreditation Manager Paul McCurtain	2004
Records Supervisor Jaye Valadez-Wilger	1996	Community Restitution Coordinator Dan Orland	2004
Administrative Assistant Kim Schult	2002	Training Coordinator Guy Hoffrage	2007
Records Staff Kathy Rust	1987	Community Service Officer Ryan Beeter	2007
Diane Leahy	1987		
Sandy Hansen	1990	Financial Analyst Scott Sanders	2010
Connie Goetz	1991		
Carol Johnson	1993		
Jeannie Abrams	1995		
Missy Lenza	2004		
Grace Rhead	2006		
Sara Petersen-Ndonga	2006		

## 2010 SUMMARY ARRESTS/OFFENSES

### Desc

#### **Part I Crimes**

Homicide	1**includes attempts
Criminal Sexual Assault	13
Robbery	7
Aggravated Battery	17
Aggravated Assault	9
Burglary	73
Burglary from MV	153
Theft	508
MV Theft	12
Arson	3
<b>Total Offenses Part I</b>	<b>795</b>

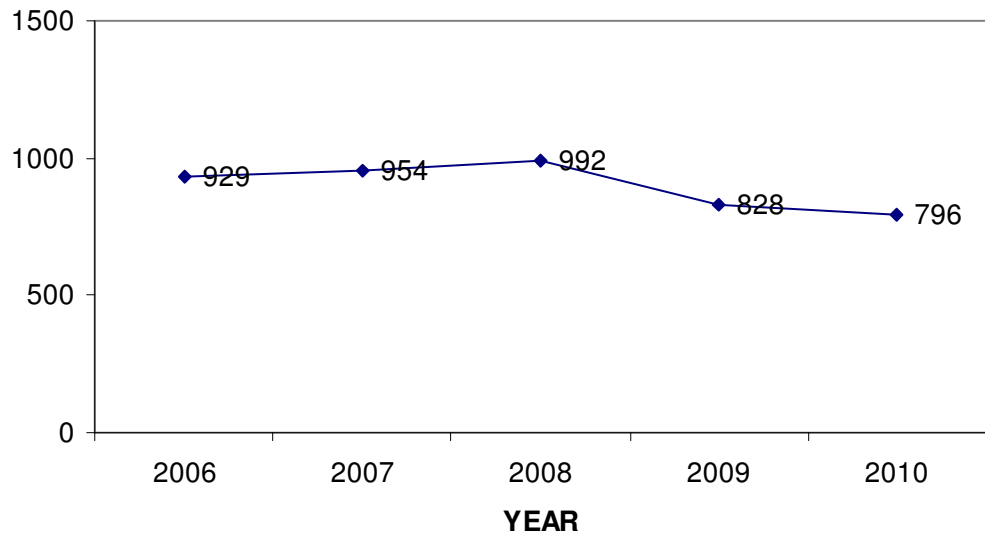
#### **Part II Crimes**

Reckless Homicide	0
Battery	313
Assault	10
Deception	150
Criminal Damage and Trespass	442
Deadly Weapons	3
Sex Offenses	13
Offenses Involving Children	38
Cannabis Control Act Violations	51
Methamphetamine Offenses	0
Controlled Substance Act Violations	28
Hypodermic Needle	4
Drug Paraphernalia Act	44
Liquor Control Act Violations	80
Intoxicating Compounds	0
Motor Vehicle Offenses	660
Disorderly Conduct	197
Interference w/Peace Officers	57
Intimidation	4
Kidnapping	6
Vio of Criminal Registry Laws	5
Other Offenses	448
<b>Total Part II offenses</b>	<b>2553</b>
<b>Total Offenses</b>	<b>3348</b>

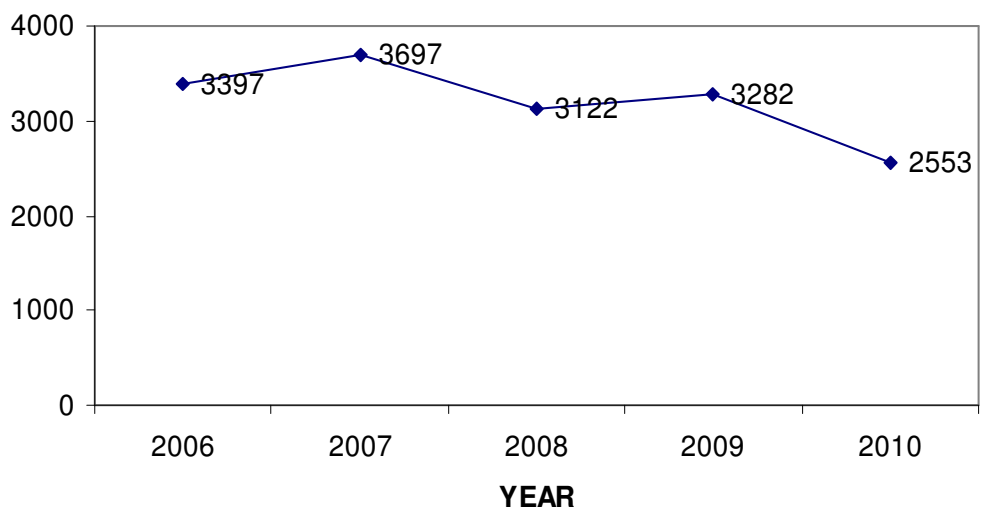
Public Complaint	46
Warrants served	115
<b>Total Services</b>	<b>161</b>

## COMPARISON STATISTICS

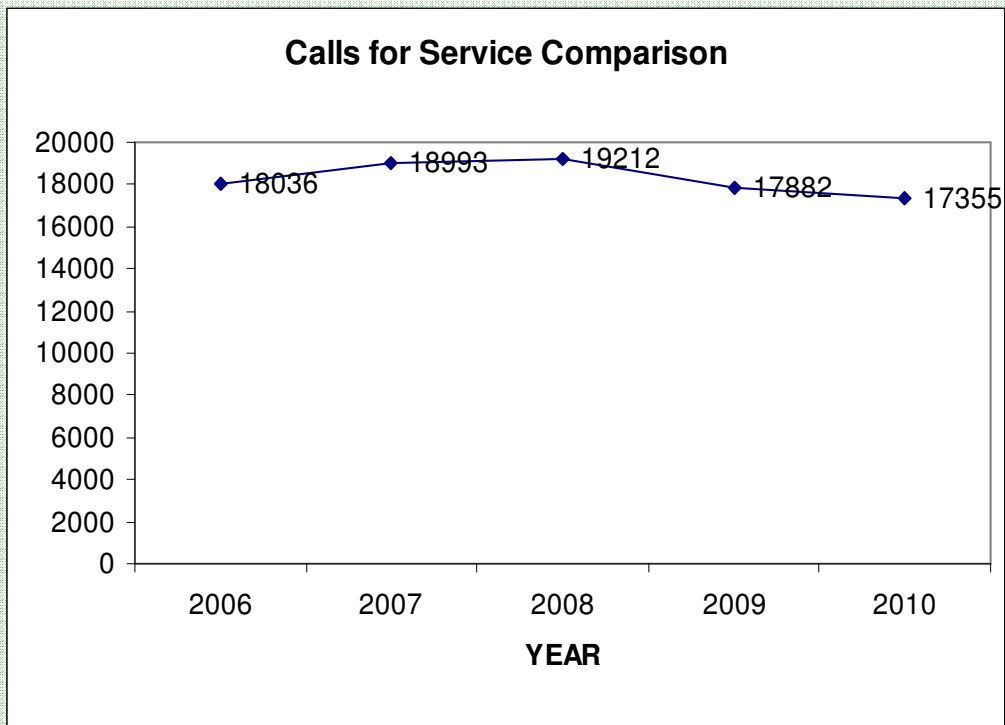
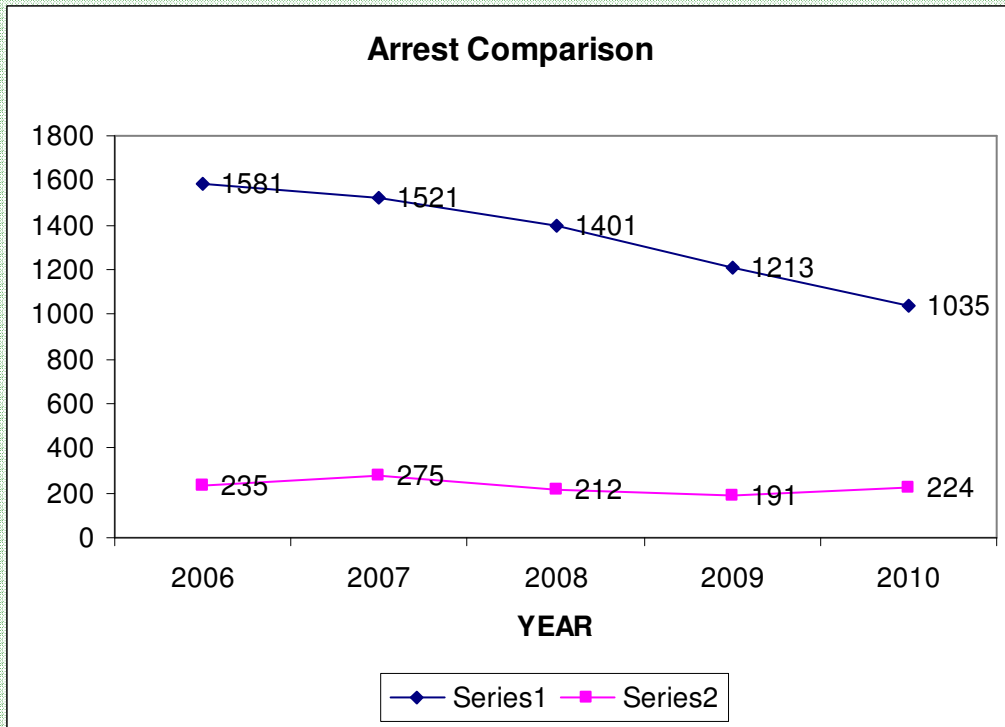
### Part I Crime Comparison



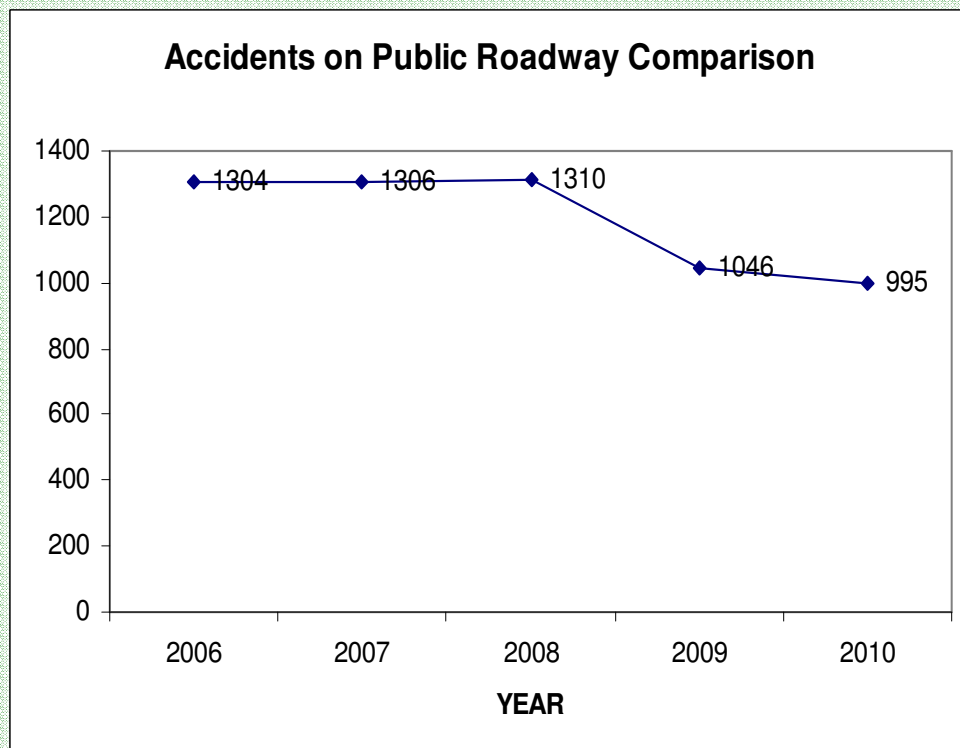
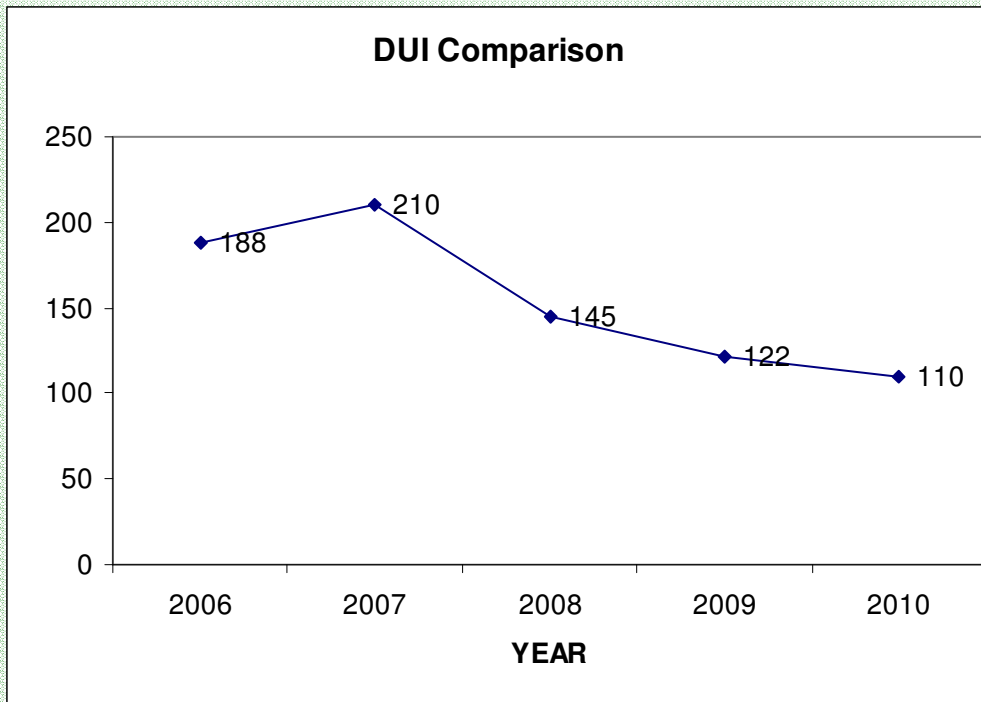
### Part II Crime Comparison



## Comparison Statistics (Cont'd)



## Comparison Statistics (Cont'd)



## OPERATIONS SECTION

*Prepared by Deputy Chief Steve Huffman*

In 2010 the Operations Section consisted of two work groups: Patrol and Investigations Division.

### **Patrol Division**

The Patrol Division consists of the following personnel:

- (1) Deputy Chief of Operations
- (6) Patrol Sergeants
- (32) Patrol Officers
- (1) K-9 Officer

In 2010 we hired additional personnel through attrition. One officer was hired in September of 2010, and two additional officers were hired in December of 2010. At the end of the year, the Department had a staffing level of fifty-three sworn officers.

Contained within the Patrol Division is a gang/problem-oriented-policing unit. This unit consists of one sergeant and four patrol officers. The number of patrol officers was increased by one since 2009. The officers work in this unit on a part-time basis and are responsible for gang enforcement and apartment complex-specific issues. In 2010 this unit continued to meet monthly with complex managers to address specific problems at their properties, as well as to share information with one another as it relates to quality-of-life issues for their tenants.

Patrol shifts are assigned to a 10.25-hour shift, as follows:

- Day Shift                0645 – 1700 hours
- Early Car                1345 – 2400 hours
- Evening Shift           1600 – 0215 hours
- Midnight Shift        2045 – 0700 hours

The Patrol Division remains divided into two teams, with one team working Monday through Thursday, and the other team working Thursday through Sunday. On the common workday of Thursday, one team trains while the other works patrol duties. Both teams rotate through the same training day on alternate Thursdays.

In addition to the above training, the 10.25-hour workday allows for an overlap of manpower during time periods where calls for service are the heaviest. For example, on Friday and Saturday evenings, from 2100 – 0200 hours (closing time for bars and pubs), there are between nine and thirteen officers working to handle the higher volume of patrons visiting the downtown area.

The City is divided into four basic reporting beats, with the Fox River and Main St. as the dividing lines for the beat structure. Additionally, a fifth reporting beat is listed to identify calls for service provided outside of the City's corporate boundaries. In general, the nature of

## Operations Section (cont'd)

these calls is to assist other agencies on personal injury accidents, warrant services or other mutual aid requests.

The following table represents different comparisons of the calls for service by reporting beats for calendar years 2009 and 2010:

Reporting Beat	CFS2010	CFS2009	% change
#1 NE Quadrant	4,089	4,213	↓ 3 %
#2 SE Quadrant	4,123	3,746	↑ 10%
#3 SW Quadrant	5,718	6,363	↓ 10%
#4 NW Quadrant	2,567	2,252	↑ 14 %
#5 Outside Geographical Area	858	1,305	↓ 34%
Total East Side	8,212	7,959	↑ 3%
Total West Side	8,285	8,615	↓ 4%
Total CFS	17,355	17,879	↓ 3%

### *Calls for Service Comparison (Day of the Week)*

Day	Number of Calls	% of Total CFS
Sunday	2,132	12.3 %
Monday	2,349	13.5%
Tuesday	2,405	13.9%
Wednesday	2,394	13.8%
Thursday	2,538	14.6%
Friday	2,804	16.2%
Saturday	2,733	15.8%
<b>Total</b>	<b>17,355</b>	<b>100 %</b>

## Operations Section (cont'd)

### *2010 Hour of Day Activity Ranking (Highest to Lowest)*

Rank	Hour	Incidents	% of Total	Previous Year Ranking
1	1500-1600	1081	6.2	3
2	1600-1700	1056	6.1	1
3	1700-1800	1018	5.9	2
4	1400-1500	1001	5.8	7
5	1800-1900	974	5.6	4
6	1200-1300	957	5.5	10
7	1300-1400	924	5.3	5
8	1000-1100	923	5.3	11
9	1100-1200	905	5.2	8
10	1900-2000	877	5.1	6
11	2100-2200	795	4.6	12
12	2200-2300	783	4.5	9
13	2000-2100	756	4.4	14
14	2300-2400	744	4.3	15
15	0900-1000	743	4.3	13
16	0800-0900	696	4.0	16
17	2400-0100	628	3.6	17
18	0100-0200	566	3.3	18
19	0700-0800	510	2.9	19
20	0200-0300	435	2.5	20
21	0600-0700	290	1.7	22
22	0300-0400	273	1.6	21
23	0400-0500	231	1.3	24
24	0500-0600	189	1.1	23
Total		17,355	100 %	

#### Our Mission

To protect and serve our community  
with respect and a commitment to  
excellence

## Operations Section (cont'd)

In 2010 the Department continued to work with Community School District 303 in regard to school safety operations. Several lock-down drills were conducted with the schools in St. Charles. During these exercises, the schools are placed in a lock-down status, and officers walk through the buildings with school administrators to assess and improve operational readiness. Additionally, we continue to work with the City's Geographical Information Systems Department to provide electronic tactical information to the officers through the mobile data computers in the squad cars.

### **Kane County Special Weapons and Tactics**

As of year's end, the Kane County multi-jurisdictional SWAT team was comprised of officers from the Kane County Sheriff's Office, St. Charles Police Department, Geneva Police Department, and the South Elgin Police Department. In 2010 a SWAT physician was added to the team. Dr. Mark Lorenz is a spinal surgeon specializing in orthopedics with offices in Naperville and Hinsdale. Dr. Lorenz donates his time to the team. St. Charles Police Officers Mike Griesbaum and Erik Mahan retired from SWAT in 2010. St. Charles Police maintained their manpower commitment to the team. After the mandated selection process, Officers Charles Crumlett and Nic Anson were added to the team.



In November the six newest team members were sent to the FBI 40-hour Basic SWAT class at the FBI range in North Chicago. This included St. Charles Officers Corey Krupke, Nic Anson, and Chuck Crumlett. The team maintains a high level of physical fitness and aptitude in their tactics and equipment. This is accomplished by two training days per month. Officer Mike McCowan was able to attend and complete a 40-hour advanced hostage rescue class taught by a

nationally recognized SWAT tactics instructor. Four team members also attended the annual Illinois Tactical Officers Association training conference.

There were no SWAT activations for hostage situations or barricaded subjects in 2010. However, SWAT was activated several times in 2010 to serve high risk search warrants. The targets of the search warrants in these situations were known violent offenders. The majority of these warrants were in cooperation with the Kane County Sheriff's Special Operations Unit and involved narcotics investigations. Kane County SWAT also served search warrants at the request of other area police departments. The service of these warrants was successful in the recovery of drugs, weapons, and evidence. There were no serious injuries to citizens, police officers, or suspects during these operations.

Kane County SWAT team members maintain community relations by donating their time at a variety of community events. These events include the Chicagoland Emergency Vehicle Show, the Sugar Grove Corn Boil, and the Law Enforcement Torch Run for Special Olympics.

## Operations Section (cont'd)

### **Illinois Law Alarm System – Weapons of Mass Destruction Special Response Team**

ILEAS is the Illinois Law Enforcement Alarms System and is modeled after the Mutual Aid Box Alarms System in the fire service. It is designed to have a comprehensive response to law enforcement emergencies of any kind without depleting the resources of any one agency. ILEAS is funded and overseen by the State of Illinois and the Illinois Emergency Management Agency.

The WMD SRT (Weapons of Mass Destruction Special Response Team) is comprised of experienced SWAT officers from several different agencies who form a regional team. These teams are designed to respond to and resolve incidents involving weapons of mass destruction or hazardous materials coupled with a human threat at the same time.

In November 2009 the St. Charles Police Department added an officer to the ILEAS Region IV WMD SRT. The officer selected to take up this endeavor is Officer Mike McCowan, who continued his participation through 2010.

Team training is held twice a month and is comprised of a variety of important topics from close-quarters battle to the identification and monitoring of hazardous environments.

The cost-to-benefit analysis of contributing to this team is favorable. The majority of training and equipment required is provided by ILEAS. The time devoted to the team is reimbursed to the City of St. Charles by ILEAS. Ofc. McCowan will be able to share his experiences and training with other members of the Department while the monetary investment is minimal.

### **Illinois Law Enforcement Alarm System Mobile Field Force**

The ILEAS Mobile Field Force (MFF) is designed to provide a rapid, organized and disciplined response to civil disorder, crowd control or other tactical situations involving the distribution of pharmaceuticals from the National Strategic Stockpile weapons of mass destruction incidents, as well as other more conventional events.

The MFF is basically a platoon of police officers of various ranks with a leader. Tactics used are based on small squad tactics developed by the Office of Domestic Preparedness, as well as the more traditional Mobile Field Force tactics. A team generally consists of four squads and may be supplemented by specialized units from ILEAS member agencies.

The MFF may be utilized to:

- Provide security at sites where pharmaceuticals from the National Strategic Stockpile are being distributed.

## Operations Section (cont'd)

- Provide evacuation assistance related to weapons of mass destruction incidents.
- Rescue victims or police officers under hazardous conditions.
- Apprehend multiple offenders in crowd situations.
- Isolate areas of civil disorder or disaster by the use of large organized perimeters.
- Control or disburse unruly crowds.
- Act as the first response to emergency requests from other states.

Since 2007 Officer Brett Runkle has been our representative on the Mobile Field Force and continues to participate in training drills six times per year. In 2010 ILEAS MFF was used to provide security for public demonstrations in Aurora (immigration march) and Batavia (Tea Party gathering). They also assisted with the aftermath of a tornado touchdown in Streator, Illinois.

### K-9 Team

2010 marked another successful year for the St. Charles K-9 Team, consisting of Officer Nic Anson and his partner, Aries. Aries is now in his third year with the Department and continues to provide a valuable resource for the community.

Along with conducting several school searches in the City of St. Charles, Aries has assisted the Kane County and Kendall County K-9 teams with school searches in their districts. Aries detects narcotics in our community, along with assisting surrounding agencies such as Aurora, Elgin, and the Illinois State Police. In November 2010 the K-9 Team became part of the Kane County SWAT team.

Each year Aries is required to participate in a week-long training process with the North American Police Work Dog Association/Illinois Police Work Dog Association (NAPWDA/ILPWDA). In 2010 Aries was recertified by both associations as a dual purpose police K-9 (narcotics and tracking).



# CRIMINAL INVESTIGATIONS DIVISION

*Prepared by Commander Jerry Gatlin*



The Criminal Investigations Division is tasked with a variety of responsibilities, the primary function being to provide investigative support to the Patrol Division. Reported incidents are carefully screened to determine those cases that require additional follow-up that would typically overtask the Patrol Division resources. This would often include cases requiring multiple interviews, out-of-town follow-ups, crime scene work, and surveillance activities, to name a few. These investigations can vary in length as well, with some requiring

hours, days and quite often up to weeks and even months before a case is successfully investigated or closed after all potential leads have been exhausted.

The Criminal Investigations Division staffing consisted of the following personnel during 2010:

- 1 – Investigations Commander
- 2 – General Assignment Detectives assigned to the day shift
- 2 – General Assignment Detectives assigned to the afternoon shift
- 2 – School Resource / Juvenile Officers
- 1 – Narcotics Detective (North Central Narcotics Task Force – Illinois State Police)
- 1 – Civilian Administrative Assistant

In 2010 General Assignment Detectives worked 435 cases with an overall case clearance rate of 59 percent. A total of 13 cases assigned during 2010 remained in a pending status at the end of the year.

The following is a summary of cases worked and related functions performed:

- Execution of 13 search warrants.
- Service of 59 grand jury subpoenas for investigative support / information.
- Ongoing child pornography and sexual predator internet investigations.
- Eight sexual assault and / or abuse investigations / two cleared by arrest, three determined to be unfounded, and three referred to the Child Advocacy Center with two cases leading to charges and one case pending.
- Fifteen compliance-based home visits on registered sex offenders.
- One arrest for prostitution during the investigation of a local massage spa.
- Sexual predator compliance checks during local carnivals / fairs, as well as child specific holidays such as Halloween.
- Fourteen death investigations, to include 3 by suicide.
- Four armed robbery investigations.
- Three home invasions.
- Three arsons.
- Five motor vehicle thefts.
- Fifty-seven burglaries from motor vehicles.
- Forty residential burglary investigations \*\*\*18 by a single offender.

## Investigations (cont'd)

- Twenty-three burglaries to commercial establishments / lockers.
- Seventeen assault / battery / aggravated battery investigations.
- Four police employment background investigations with three new officers hired.
- Quarterly alcohol and tobacco compliance checks which resulted in a total of nine citations issued for non-compliance.
- Multiple retail thefts, credit card frauds, deceptive practices and identity thefts
- Numerous criminal damage to property / graffiti cases.

The following are examples of high profile investigations conducted during 2010:

1) From April 2010 through July 2010 the Fox Chase and Persimmon Woods neighborhoods experienced a total of 18 residential burglaries. In those incidents the victims experienced substantial financial and property losses. A long-term investigation / surveillance operation was initiated, which resulted in the arrest of a 56-year-old resident from the affected neighborhood. This subject was also charged in similar incidents in Geneva, Illinois.

2) In December 2010 officers responded to two reported residential armed robberies on the city's east side during the span of five days. During the second incident two armed subjects had forced entry into a home. Upon entry they physically assaulted and tied up the residents to rob them. Officers arrived on scene and interrupted the incident, safely cleared the residence and released the victims. A foot pursuit from the residence resulted in the apprehension of the two offenders.

In each of these cases the subject remains incarcerated awaiting trial.

2010 brought about changes in personnel assigned to the Division. One Detective was re-assigned to the Patrol Division. That position remained vacant for the first three quarters of 2010. The staff did an exemplary job in maintaining the ongoing investigations and continuing to provide an effective and timely response to the community. The position was posted and five officers submitted applications for assignment to this vacancy. Veteran Officer Michael Griesbaum was selected and reported for duty in October.

Detective Eric Majewski and Detective Jerry Schomer served as members of the Kane County SWAT team in addition to their investigative assignment. Detective Drew Lamela remained active in supporting the Illinois Attorney General's Office in the investigation into on-line sexual predators. His efforts resulted in the arrest of two subjects from outside St. Charles for the on-line solicitation of underage subjects.

The St. Charles Police Department benefitted from the state award of seized funds acquired during a narcotics trafficking investigation. Funds from that seizure were utilized to acquire a video / digital image recovery and enhancement computer system to aide in ongoing investigations. This equipment is state-of-the-art, and St. Charles is one of the very few agencies in Illinois to have access to this technology. Detective. Drew Lamela and Officer Bill Tynan were selected to attend a 40-hour training session in Maryland and are responsible for operation of this system.

## Investigations (cont'd)

Detective Eric Majewski and Detective Lisa Ferguson serve as liaisons to the St. Charles High Schools, as well as providing services to the area middle schools as needed.

Commander Jerry Gatlin and Detective Drew Lamela are active members of the Kane County Major Crimes Task Force. In April 2010 Commander Gatlin was appointed by the Kane County Chiefs of Police Association to serve as the Commander of the Major Crimes Task Force. Commander Gatlin is responsible for coordinating incident response and investigation, liaison with agencies county-wide, and member training. Additionally, Commander Gatlin serves as a co-leader for the joint Kane County / St. Charles Crisis / Hostage Negotiations Response Team.

The Department staffs a full-time position with the North Central Narcotics Task Force. That unit was involved in 16 narcotics-related investigations in St. Charles, leading to the execution of several search warrants, 14 arrests, and seizure of assorted narcotics-related equipment and paraphernalia, as well as U.S. currency.

Ofc. Tim Beam was assigned the duties of Crime Prevention and Crime Analysis, in addition to facilitating the instruction for the "Too Good for Drugs" program in our local schools and the annual Citizen Police Academy. Officer Beam also serves as the Department liaison for the Federal Bureau of Investigation's Terrorism Liaison Officer Committee (TLOC) initiative.

The Criminal Investigations Division participates in ongoing monthly intelligence and case briefings with several area investigators' associations. St. Charles has hosted the Fox Valley Investigators Association monthly meetings for more than 20 years. Investigators from all over Kane County, as well as many other counties, municipalities and Chicago-based Federal agencies routinely attend these meetings. The level of cooperation and resources generated by this partnership has provided great benefits to this Agency, as well as all involved in this partnership.

## **Crime Prevention Unit**

The Crime Prevention Unit, under the direction of Officer Tim Beam, is responsible for the following programs:

### ***Citizen Police Academy***

The Citizen Police Academy has been a popular Police Department program. Meeting twice weekly for eight weeks, the CPA classes are held in the training room of the Police Department. The curriculum makes use of both classroom instruction and outside demonstrations. The CPA is designed to give its students a better understanding of how the Police Department functions and has the added benefit of being a sounding board regarding how the Department is meeting their needs. Subjects covered are criminal and narcotics investigations, arrest and court procedures, traffic stops, the K-9 Unit, the SWAT team, crime scene processing, domestic violence, and truck enforcement. Each year the program is refined to accommodate the constantly changing dynamics of law enforcement. New this year was a presentation on the Taser stun-gun that officers now carry for street duty. Students range in

## Crime Prevention Unit (Cont'd)

age from high school students to senior citizens. The 2010 session had 20 students and took place from March 2- April 22, 2010.

### **Too Good For Drugs**

In 2010, 475 students from the five St. Charles District 303 elementary schools within the City and St. Patrick's Catholic School participated in the Too Good For Drugs program, which was created by the Mendez Foundation in 1978. The district schools that participated were Davis, Munhall, Fox Ridge, Lincoln, and Richmond. The program uses the five components of goal setting, decision making, bonding with others, identifying and managing emotions, and communicating with others.



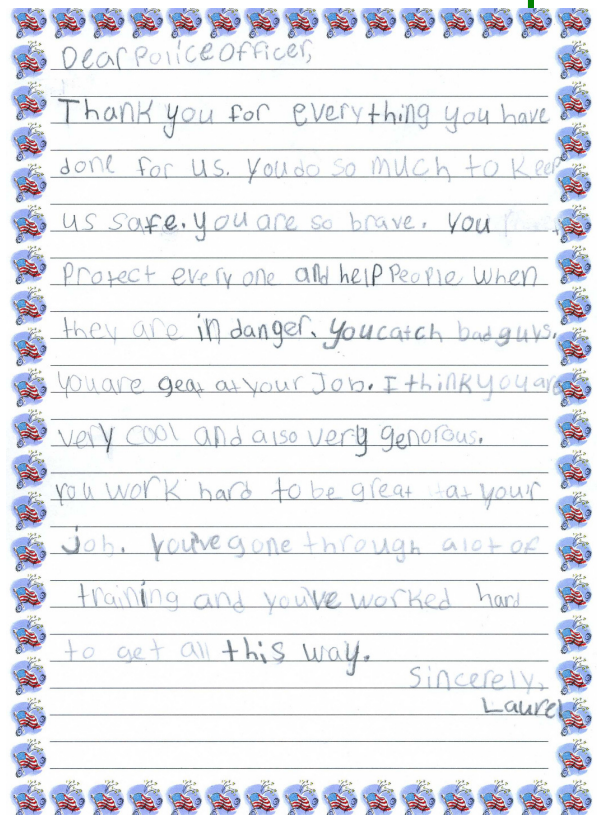
*Members of the 2010 CPA class*

### **Central Kane County TRIAD**

The Police Department is a member of the Central Kane County TRIAD, which provides services for senior citizens in central Kane County. The primary goal of the organization is to improve the quality of life for seniors in our area. Officer Beam serves as the representative for the Police Department. Throughout the course of the year, members of TRIAD provide seminars on a variety of topics including senior scams, fire and fall prevention, and personal safety.

### **Services to the community and tours**

During the past year Officer Beam attended various civic events held in the community, to include Kids Day at the St. Charles Park District, Kids Day at Costco, and the Health Fair at St. Charles North High School. He also spoke to numerous children at different elementary schools and day-care facilities about stranger danger and internet safety. Officer Beam provided a total of ten tours of the Police Department to Boy Scout and Girl Scout troops in the community.



## ADMINISTRATION SECTION

*Prepared by Deputy Chief David Kintz*

The responsibility of the Administration Section is to manage the business functions of the Department and to provide the essential resources and equipment for daily operations. The following sections are part of the Administration Section:

- Community Restitution
- Training
- Records

In 2010 a new position of financial analyst was created to handle the duties of preparing the budget, purchasing, processing payroll, and other financial matters. The position has proven to be very beneficial with up-to-date tracking of the budget during trying times in addition to tracking grants. Scott Sanders was selected to start this new position. He has a degree in accounting, an MBA, and has auditing and purchasing experience.

The Department applied for and received a grant to purchase two ruggedized Panasonic Touchbook laptop computers. These computers will be used in the squad cars and will replace existing laptop computers that are at the end of their life cycle. The ruggedized laptops are needed to operate in extreme temperature variations, as well as to withstand the vibration that comes from being in a patrol car.

Deputy Chief David Kintz had the opportunity in the fall to attend the prestigious FBI National Academy in Quantico, Virginia as part of the 243<sup>rd</sup> session. The National Academy is a 10 week program that provides continuing education for command level officers from all over the world. One half of one percent of officers have the opportunity to attend and students must be selected after a screening process. Session 243 had 265 students from all 50 states and 22 foreign countries. Deputy Chief Kintz took classes on ethics, violent crimes, and computer security, in addition to fitness classes.

The Department has made it easier to obtain copies of crash reports by partnering with Docview, an online web service that allows people to order a copy of a crash report for a small convenience fee. Previously, the request had to be made in person at the station or sent via U.S. mail. Docview provided a scanner and software for the Records Division to input the crashes. The service has reduced the time needed for staff to process the numerous requests from insurance companies while they handle a claim. This process makes it easier for insurance companies as well, as most departments have switched to this method of making crash reports available. This only applies to crash reports and not regular case reports. Those are still available through the Freedom of Information Act.

There were 17,355 calls for service in 2010

## Administration Section (cont'd)

### **Community Restitution**

*Prepared by Community Restitution Coordinator Dan Orland*

This year the following tasks were performed by the participants of the program:

#### *Provena Pine View Care Center*

- Washed dishes and did general maintenance both inside and outside the facility.

#### *Norris Recreation Center*

- General maintenance inside and outside the facility.
- Cleaned workout equipment in all of the workout rooms.
- Cleaned the bleachers and outside area around the pool.

#### *St. Charles Park District*

- General maintenance and trash pick-up around all the park areas.

#### *City Property*

- Washed, waxed and did general cleaning of City-owned vehicles.
- Painted office spaces, moved furniture and did general cleaning and maintenance inside and outside the Police Department.
- Picked up cigarette butts and trash, removed snow in front of all the businesses on Main Street, 3<sup>rd</sup> Street and 1<sup>st</sup> Avenue in the downtown area.
- Sanded and painted the green trash can receptacles, bike racks, and benches around the downtown area.
- Painted the green railings and green light posts in the downtown area.
- Picked up trash, emptied trash cans, and removed spider webs on all of the decks at both parking garages.
- Weeded the flowerbeds in the city-owned cul-de-sacs at 26 different locations around the city.
- Picked up 385 bags of trash along both sides of 35 right-of-ways within the city.
- Picked up trash and emptied trash cans for both the Scarecrow and Pride of the Fox festivals.
- Mowed the grass, pulled weeds and removed leftover items at four abandoned properties.

## Administration Section (cont'd)

- Removed graffiti and skid marks from the plaza and other areas around the city.
- Removed river bugs from the two fountains at the west parking garage.
- Moved boxes from various buildings around the city and placed them into the archives department storage area.

Since its inception in 2004, the Community Restitution Program has assigned 1,436 defendants and logged in a total of 112,010 hours with a monetary savings to the City of St. Charles of \$1,427,996.00. Monetary savings is calculated using the average of the starting wage for a Street Department laborer and the minimum wage divided in half then multiplied by the number of hours worked.

We have also added Total Equivalent City Project Savings (TECPS) to the program where City projects could have gone out for bid but were performed by the Restitution Program where the savings was \$78,462.00. Since the defendants have more time than money, this program has become a valuable asset not only to the courts but to the city as well.



Since 2004 the number of defendants assigned to the restitution program has tripled in size along with the amount of requests.

## Administration Section (cont'd)

### **Training**

*Prepared by Training Coordinator Guy Hoffrage*

The St. Charles Police Department recognizes the importance of training and is continually striving to ensure sworn officers and civilian staff are provided with the knowledge and education to perform their service to the community in a professional and safe manner.

In 2010 St. Charles Police Department personnel received 12,068 hours of job-related training. This number reflects a 4.8 percent increase in the number of training hours attained in 2009.

St. Charles police officers work a 10-hour workday. The 10-hour day allows for an overlap day once a week in which all officers are scheduled to work. All officers have been divided into two teams and are provided with a 10-hour training day every other week.

The Department maintains a training goal of 25 hours of training per year for each full time sworn officer and eight hours of training per year for each civilian employee. 100 percent of our sworn officers and 53 percent of our civilian personnel met or exceeded that goal. It should be noted that many of the Department's civilian employees are part time-personnel.

In-house training remains an integral part of our training program. Quarterly firearms training, along with tactical simunitions, provide our officers with basic firearms-handling skills and realistic scenario-based training to place officers in stressful use-of-force situations to sharpen their tactical thinking and reactions. This group training promotes a team concept and approach to problem solving.

Our annual training program addresses a variety of topics, most of which are driven and required by CALEA. These topics include but are not limited to:

- Use of force.
- Firearms training and qualification.
- Less-than-lethal weapons.
- Vehicle operations/pursuit driving.
- Control tactics.
- Bias-based profiling.
- Holding facility/fire suppression.
- Bloodborne pathogens.



### ***Career Development / Training Resources***

Training resources include but are not limited to:

- North East Multi Regional Training, Inc. (NEMRT).
- Northwestern University Center for Public Safety (NUTI).
- Suburban Law Enforcement Academy (SLEA).
- Police Training Institute (PTI).
- Law Enforcement Training, Inc.

## Administration Section (cont'd)

- Gryphon Training Group.
- Street Smart Seminars.
- Practical Homicide Investigations, Inc.

### **Higher Education**

In 2010 the City of St. Charles and the Police Department continued to promote the personal and professional development of their employees by offering a course/tuition reimbursement program. The program allowed 100 percent tuition reimbursement up to \$4,000 annually for employees who received a grade of "C" or higher. Three members of the Department took advantage of the program during 2010 and either completed or are working toward degrees at their selected institution of higher education.

### **NEMRT Training**

North East Multi Regional Training continues to be one of the most economical training resources for our Department. In 2010, 35 employees attended 30 different NEMRT courses for a total of 1,054 hours. The Police Department hosted 14 NEMRT classes in 2010: Sex Crimes Investigation, Managing the Legal Risks of Training, 40-Hour Instructor Development, Street Survival Spanish, 40-Hour Supervisory Skills, Communication Tactics, Footwear Impressions, 32-Hour Police Cyclist Class, 40-Hour Basic Truck Enforcement, Portable Weight Scale Certification, Emergency Vehicle Operator's Course-Train the Trainer, Criminal Law Review, Laws of Interrogation-How to Take Statements and Use of Force Update for Sergeants and Lieutenants.

### **Police Training Institute**

Two officers attended Control Tactics Instructor and one officer attended Police Firearms Instructor for a total of 120 hours.

### **Management Training**

- Chief Lamkin completed the Senior Management Leadership program from Northwestern University Center for Public Safety.
- Chief Lamkin and Deputy Chief Kintz attended the ILACP conference.
- Chief Lamkin, Deputy Chief Huffman and Deputy Chief Kintz attended Harnessing the Winning Mind and Warrior Spirit.
- Chief Lamkin and Deputy Chief Huffman attended an Anti-Violence Summit.
- Chief Lamkin and Deputy Chief Huffman attended Organizational Accountability for Use of Force.
- Deputy Chief Kintz attended the FBI National Academy.
- Deputy Chief Kintz attended Managing the Legal Risks of Training.
- Deputy Chief Huffman attended Command and General Staff Functions of the Incident Command System.

## Administration Section (cont'd)

- Deputy Chief Huffman attended Performance Under Extreme Stress: Implications for Investigations and Training.
- Deputy Chief Huffman attended the Ten-City Initiative/TLOC meeting.

### **Accident Investigation/Training and Traffic Control**

The St. Charles Police Department is committed to its effort to make St. Charles a safer place to live and work by attending 1,189 hours of training in the area of traffic accident investigation along with traffic control.

- All sworn officers attended SFST/DUI Refresher training.
- All sworn officers attended Traffic Law Updates and DUI Prosecution.
- Seven officers were recertified as Breath Operators.
- Two attended Vehicle Black Box training.
- Eighteen officers attended Drugged Driver Detection.

### **Investigations**

The Investigations Division is called upon to investigate a wide variety of crimes and in an effort to stay current with the latest techniques and trends, detectives attended 757 hours of training in 2010 in addition to the weekly in-house training.

### **Evidence/Property Management**

- The Forensic Investigator attended Digital Evidence First Responders Course.
- All evidence technicians participated in specialty day training and review.
- CSO Beeter attended 40-Hour Basic Evidence Technician.
- Officer Beam and Forensic Investigator Dominik attended the Illinois Association of Property and Evidence Managers Conference.
- Forensic Investigator Dominik attended Property Control Procedures for Collection and Preservation of Criminal Sexual Assault Kits.

### **Firearms Training/Use of Force**

Sworn personnel participated in the following:

- Firearms training conducted quarterly.
- Rifle training.
- Tactical simunitions training.
- Control tactics training held quarterly.
- Annual use of force examination.
- TASER recertification.
- Pepperball refresher course.
- OC and baton refresher training.
- Riot and crowd control training and drills.
- Off-duty weapons qualification and training for all sworn officers that own/carry off-duty firearms.
- Officer Boyce was recertified as a TASER Instructor.



## Administration Section (cont'd)

- Officer Mahan attended PTI's Police Firearms Instructor.
- Sergeant Tom Shaw and Officer Schuessler completed Control Tactics Instructor certification.
- Officer Ross completed Sig Sauer's Armorer Certification program.

### **K9 Training For The K-9 Handler and Dog**

- Monthly K-9 maintenance training skills.
- The 2010 NAPWDA Illinois State Workshop.

### **SWAT Team**

The Police Department teamed with the Kane County Sheriff's Office to maintain an emergency SWAT team in the event of an active shooter, barricaded gunman or similar event occurring. Officer Anson and Officer Krupke joined the SWAT team to replace Commander Mahan and Detective Griesbaum. Detective Majewski, Officer McCowan and Detective Schomer attended the Illinois Tactical Officers Association Conference. Additionally, SWAT officers trained, on average, twice a month for a total of 1,040 hours to maintain their state of readiness.

### **In-House Training**

The 10-hour schedule provides one day a week for in-house training at little or no additional expense to the Police Department. In addition to the firearms and use-of-force topics listed above, the following are topics of instruction provided to all sworn personnel with the exception of those personnel on benefit time or attending court when the instruction was offered.

- Beyond the Yellow Ribbon: Making Informed Decisions when Responding to a Veteran.
- SFST/DUI refresher.
- Traffic law updates.
- DUI prosecution.
- Nutrition seminar.
- Income tax workshop.
- Auto theft investigation.
- Riot/crowd control.
- Equine rescue techniques.
- Fire extinguisher training.
- Rapid deployment.
- Emergency vehicle operator.

### **Equine Rescue Training**

One of the more unique classes provided this year was Equine Rescue Techniques. A group of horse owners belonging to the Trail Riders of DuPage Club brought ten horses out to a nearby stable where officers were paired with a horse. Officers learned how to handle horses,

## Administration Section (cont'd)

improvise halters and lead a stressed horse to a safe area. Instruction included how to approach a horse trailer involved in an accident and how to approach and calm an excited horse.



The St. Charles Police Department also provided outside instructors with a training facility in return for free training for nine of our officers.

## TRAFFIC AND SPECIAL EVENTS

*Prepared by Commander Erik Mahan*

The St. Charles Police Department Traffic and Special Events Division continued efforts in 2010 to enhance the quality of life for residents and visitors by working to improve traffic safety and facilitate the safe movement of vehicles, bicycles and pedestrians throughout the City of St. Charles. The Division also worked closely with organizers of special events to plan safe and successful festivals, parades, runs, and walks throughout the year.

2010 was a year of transition for the Traffic Division. After 26 years of service with the Department, Commander Michael Taylor retired in July. Traffic Safety Officer Rich Clark then took the initiative to assume a dual role and seamlessly continued the efforts of the Division. In that dual role, Officer Clark led the Department's planning and execution of two major special events: the Fox Valley Marathon and the 2010 Scarecrow Festival. TSO Clark was also a key part in the facilitation of the filming of Munger Road, a major motion picture filmed in downtown St. Charles. In addition TSO Clark was responsible for the execution of two high school homecoming parade details. In October Officer Erik Mahan was appointed to the position of Commander of Traffic and Special Events. And in December 2010 the Department's number of Community Service Officers was reduced from two to one.



This year two long time crossing guards retired: Eileen Henningson retired after 31 years and Thomas McCauley retired after 12 years of service. The number of crossing guard locations staffed by the City of St. Charles was reduced in 2010 from 12 locations to eight. This reduction was made after a discussion with Community Unit School District #303, which now staffs two of those four locations. The crossings at West Main Street and 12th Street, as well as the crossing at Illinois Avenue and 5th Avenue, were eliminated.

In 2010 the Traffic and Special Events Division consisted of one Commander, one Traffic Safety Officer, two Community Service Officers, eight crossing guards and five substitute crossing guards.

### **Crossing Guards**

Crossing guards Wilt Lambert, Gloria Helm, Heidi Scaletta, Lisa Rice, Carole Oddo, Richard Schrank, Nina Westhoff, and Nicole Kotsy worked throughout the year; regardless of weather conditions, to safely cross over 700 kids per day (morning and afternoon combined). Substitute crossing guards Gina King, Keith Anderson, Carol Seidel, Maureen O'Carroll, and Janice Schrank assisted in times of need. Crossing guards also assisted the Police Department in keeping pedestrians safe during festivals and parades.



## Traffic (cont'd)

A semi-annual review and survey of crossing guard locations was conducted in September over a ten-day period. Two of the ten survey days had light rain and consequently lesser volumes. This year the number of students was significantly less than previous years. This is primarily due to the fact that two locations were eliminated this year, and two other locations are now staffed by the school district. Those locations were not included in this year's totals. A summary of the data collected is reflected in the following table:

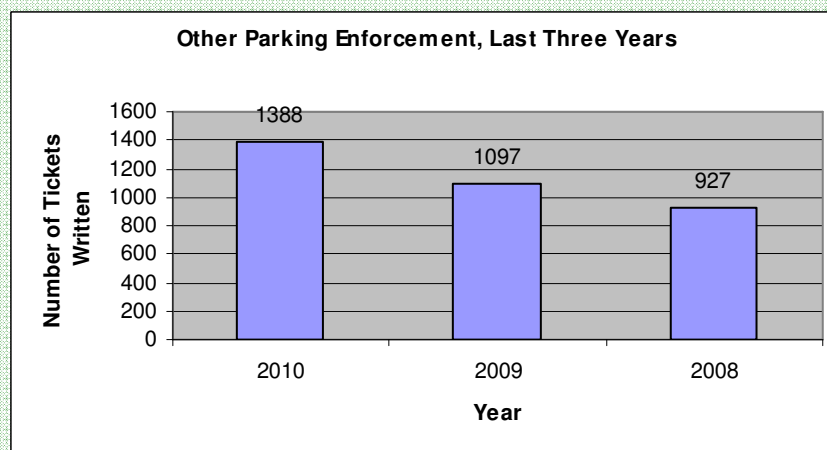
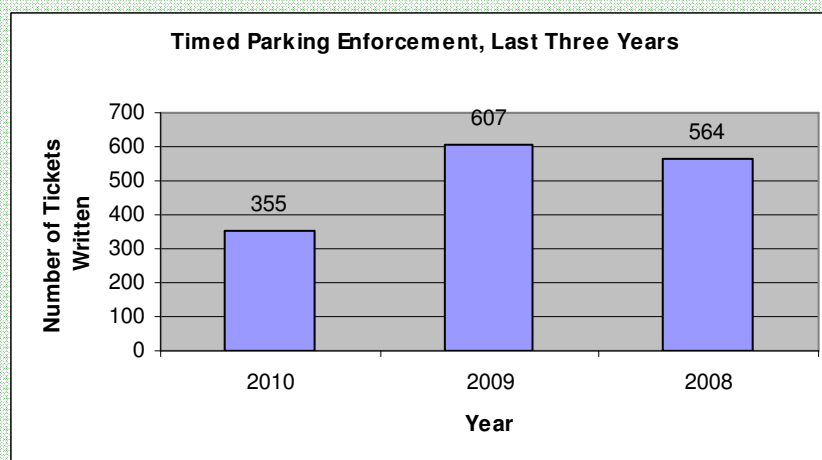
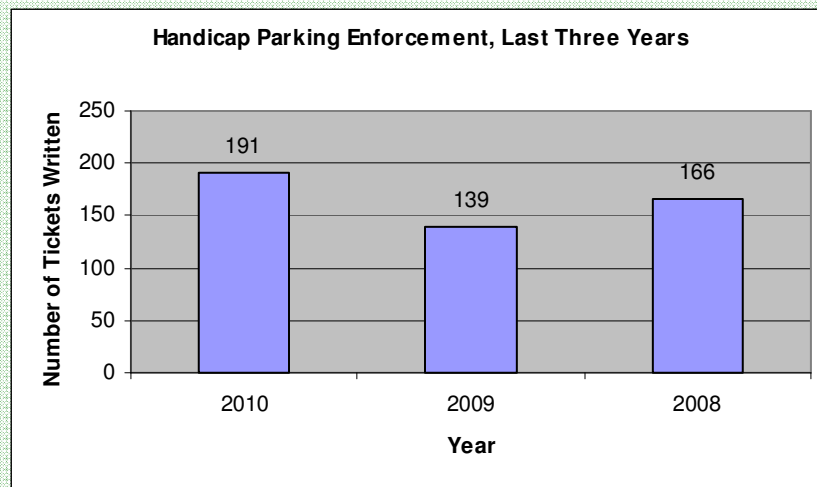
Location	Morning Average	Afternoon Average	Daily Average 2010	Daily Average 2009	Daily Average 2008
7 <sup>th</sup> & Horne	95	97	96	166	181
7 <sup>th</sup> & Indiana Ave	30	40	35	41	46
12 <sup>th</sup> & Oak St.	18	48	33	56	77
5 <sup>th</sup> & State St.	51	130	91	155	162
3 <sup>rd</sup> & Horne St.	24	29	27	39	73
Madison & Banbury	27	25	26	36	33
7 <sup>th</sup> & Jewel Ave	5	6	6	13	11
13 <sup>th</sup> & Ronzheimer	57	81	69	113	NONE
TOTAL	307	456	383	619	583
AVERAGE	38	57	48	77	83

### Community Service Officers

Community Service Officers (CSO's) were responsible for parking enforcement and enforcement of other local ordinances. They assisted the Patrol Division by handling non-criminal calls for service such as: vehicle crashes occurring on private property, animal complaints, reports of lost/found property, traffic assistance around crashes, fire scenes, and disabled vehicles. In 2010 CSO Ryan Beeter handled 896 calls for service. CSO Kiki Zuels handled 738. CSO's are also certified child safety seat technicians and assisted residents with installation and inspection of those seats. The CSO's made daily transfers of important documents between the Department and other agencies such as the Kane County Circuit Clerk and Tri-Com. In addition the CSO's assisted with services such as fingerprinting and releasing impounded vehicles. CSO Beeter frequently assisted Patrol Officers in the booking room so that they could return to the street in less time following an arrest. CSO Beeter also played an important role as one of the Department's representatives at monthly administrative adjudication hearings.

The following graphs outline parking enforcement efforts for 2010 in comparison with the two years prior:

## Traffic (cont'd)



## Traffic (cont'd)

The reduction in timed parking enforcement may have been due in part to the effectiveness of the 1st Street Plaza parking deck. In addition, parking spaces were added on South 1<sup>st</sup> Street, to include the City parking lot on the southwest corner of 1<sup>st</sup> and Illinois Street.

With the reduction of the CSO staff, an adjustment in services provided needed to be made. The Police Department no longer assists citizens with non-emergency vehicle lockouts and no longer provides funeral escort services to the local funeral homes.

### **Traffic Safety Officer**

Traffic Safety Officer Rich Clark was engaged in a number of different efforts to improve traffic safety throughout the year. TSO Clark was a member of several committees where he was able to work closely with other City officials and outside agencies to provide input regarding traffic safety needs. He worked closely with Public Works and City engineering toward that goal. He worked as a member of the Downtown Parking and Traffic Committee, the City's Development Review Team and Special Events Committee. He also worked as a member of the Kane County D.U.I. Task Force, and sat on the planning committees for numerous parades and festivals throughout the year.

TSO Clark addressed traffic safety concerns that residents had, as well as analyzed crash data to identify problem areas and develop solutions. TSO Clark conducted 22 different speed studies throughout the city and spent a number of hours enforcing traffic laws in those areas as well as high accident locations. He conducted more than 20 other traffic project assignments. Some of those assignments resulted in the installation of a traffic control device. In other cases TSO Clark's work showed that additional traffic control measures were not warranted. The work done during those assignments often provides essential information for proposed developments and roadway changes. A significant project for TSO Clark this year involved state highway, Illinois Route 25. The route was being closed and had to be detoured through a residential neighborhood. TSO Clark worked diligently to balance the needs of the neighborhood residents while facilitating the needs of motorists traveling a state highway during this month long closure. His plan was implemented and carried out without a single injury or crash associated with the detour.

TSO Clark also provided public education in order to promote traffic safety. In 2010 He provided training to both Department and school district crossing guards, school bus drivers, St. Charles Emergency Management Agency personnel, and other St. Charles Police Officers.

### **Traffic Crash and Selective Enforcement Analysis**

Traffic crashes and corresponding selective enforcement efforts are continuously analyzed on a monthly and annual basis in an attempt to identify problem areas and develop solutions to reduce roadway crashes. In 2010 roadway crashes were reduced by approximately 5% compared to 2009. Roadway crashes involving injury were reduced by over 10% compared to the previous year. The City experienced one crash involving a fatality. That number is down from two in 2009.

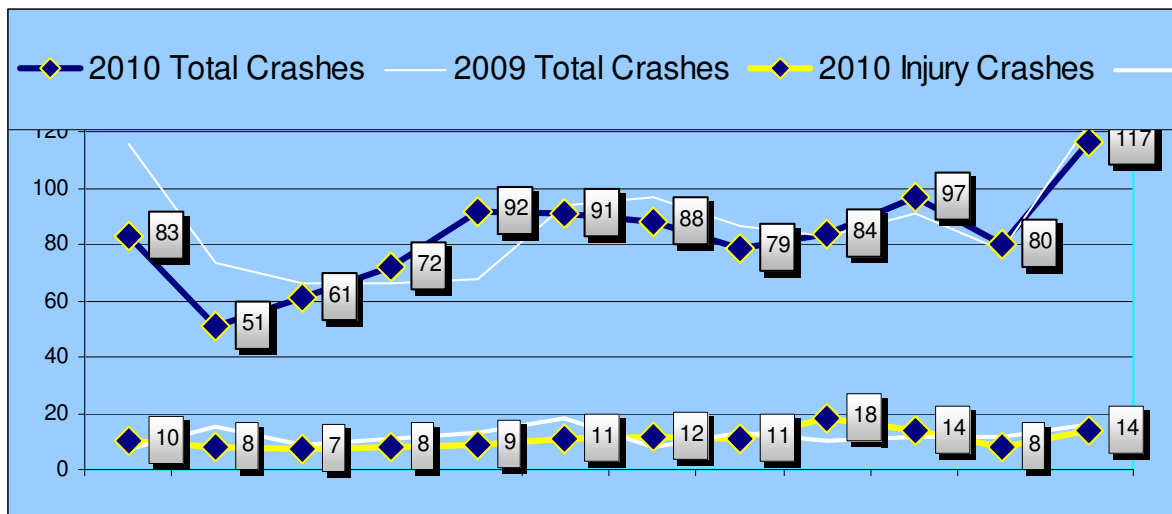
## Traffic (cont'd)

### 2010 Crashes and Injury Crashes Compared to 2009

Total Number of Crashes													
	Jan '10	Feb '10	Mar '10	Apr '10	May '10	June '10	July '10	Aug '10	Sept '10	Oct '10	Nov '10	Dec '10	Total
2010	83	51	61	72	92	91	88	79	84	97	80	117	995
2009	116	74	66	66	68	94	97	87	83	91	78	123	1052

Injury Accidents													
	Jan '10	Feb '10	Mar '10	Apr '10	May '10	June '10	July '10	Aug '10	Sept '10	Oct '10	Nov '10	Dec '10	Total
2010	10	8	7	8	9	11	12	11	18	14	8	14	130
2009	7	15	9	11	13	18	8	13	10	12	12	16	145



Information regarding top ten accident locations and specific types of accidents such as rear end and angle crashes are used to formulate countermeasure strategies for selective enforcement efforts and IDOT grant activity.

In 2010 there was a reduction in the number of injury crashes at the top ten hundred-block crash locations, as well as the top ten traffic crash intersections. Injury crashes in the top ten hundred-block locations were reduced from 35 in 2009 to 27 in 2010. Injury crashes at the top ten traffic crash intersections were reduced from 18 in 2009 to 11 in 2010.

Although the number of injury crashes has been reduced, there was a significant increase in the number of property damage crashes on South Randall Road, specifically the 500, 600 and 900 blocks. A majority of those crashes were rear end crashes.

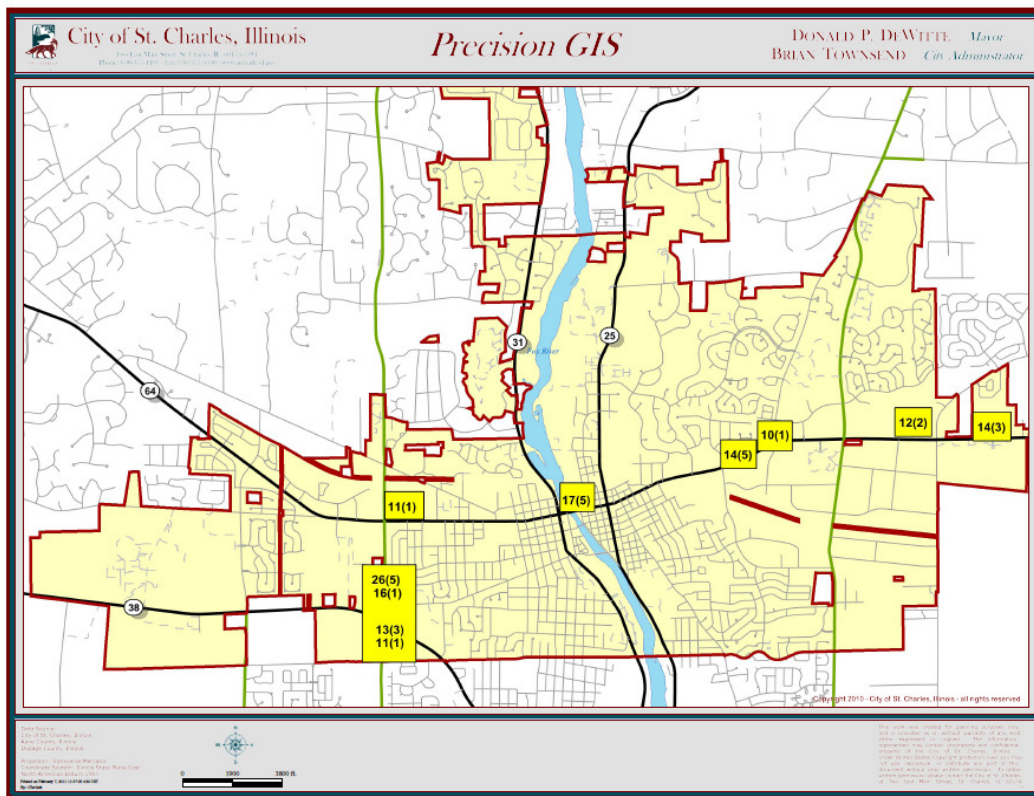
The number of crashes at “top ten” locations along East Main Street was reduced from 67 in 2009 to 50 in 2010. Six of the top ten crash locations for 2009 were on East Main Street as compared to four locations in 2010. Those numbers are expected to continue to decrease in the coming years as scheduled improvements are made to East Main Street by IDOT. The following is a breakdown of crash locations:

## Traffic (cont'd)

### Top Ten Hundred Block Crash Locations

	Location	Total Crashes	Injury Crashes
1	500 Block S. Randall Road (#1st Last Year)	26	5
2	100 Block W. Main Street (New this year)	17	5
3	600 Block S. Randall Road (#5 last year)	16	1
4	4000 Block E. Main Street (#4 last year)	14	3
5	1600 Block E. Main Street (#2 last year)	14	5
6	800 Block S. Randall Road (#3 last year)	13	3
7	3800 Block E. Main Street (#9 last year)	12	2
8	900 Block S. Randall Road (New this year)	11	1
9	2000 Block W. Main Street (New this year)	11	1
10	2400 Block E. Main Street (New this year)	10	1

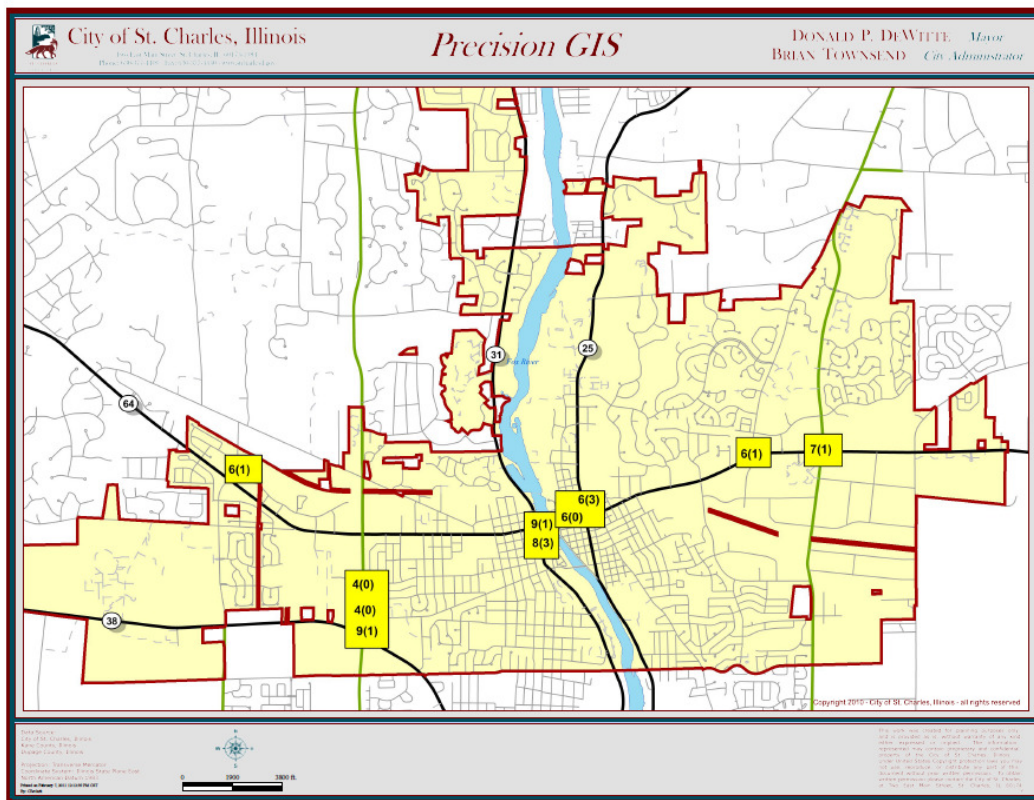
The map below illustrates the top ten crash intersections listed above



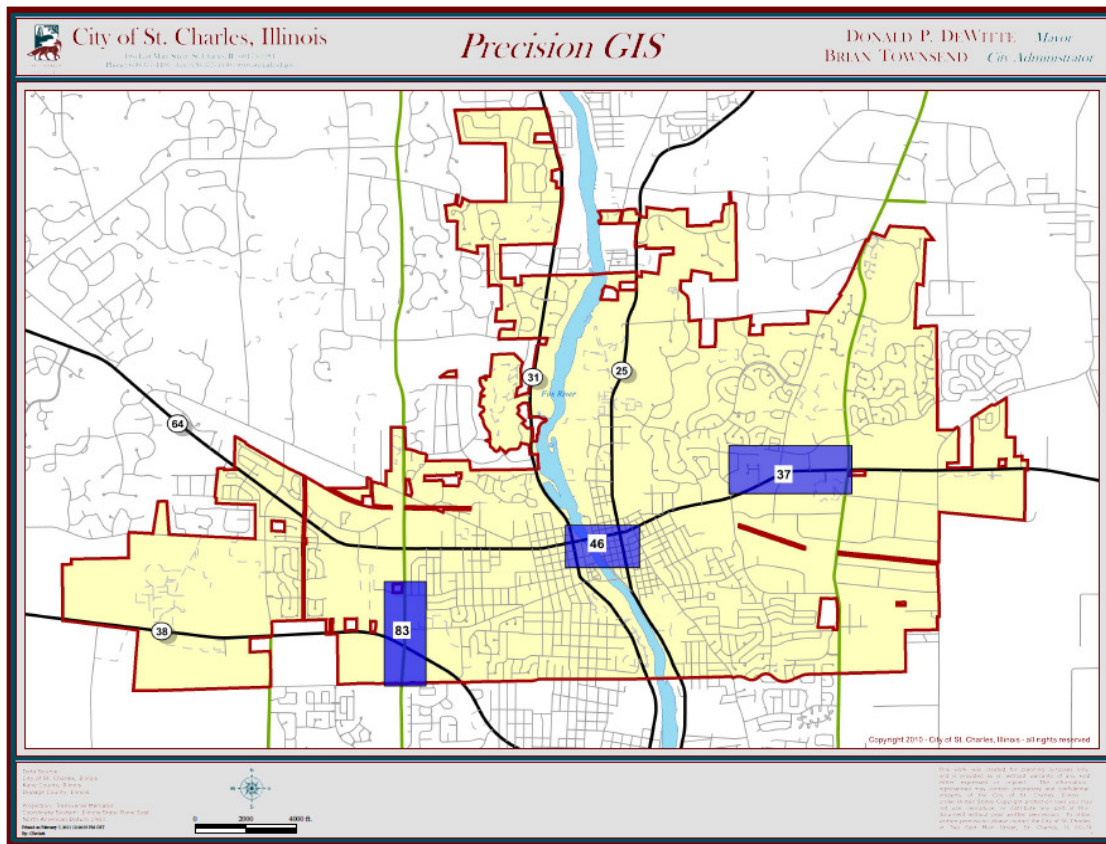
### Top Ten Crash Intersections

	Location	Total Crashes	Injury Crashes
1	Randall Road & Lincoln Highway	9	1
2	2nd Street & West Main St. (#5 last year)	9	1
3	2nd Street & Illinois Street	8	3
4	Kirk Road & E. Main (#4th last year)	7	1
5	Dunham Road & E. Main Street	6	1
6	5th Avenue and E. Main Street	6	3
7	1st Street & W. Main Street	6	0
8	W. Main Street & Peck Road	6	1
9	Randall Road & Oak Street (#6 last year)	4	0
10	Randall Road & Prairie Street (#9 last year)	4	0

The map below illustrates the top ten crash intersection listed above



### Combined Top Three Crash Areas



A review of all crash totals from hundred-block locations and intersections during 2010 reveals the above combined top three crash areas. These are the areas where efforts will need to be focused in 2011 in an attempt to reduce the number and severity of traffic crashes that occur.

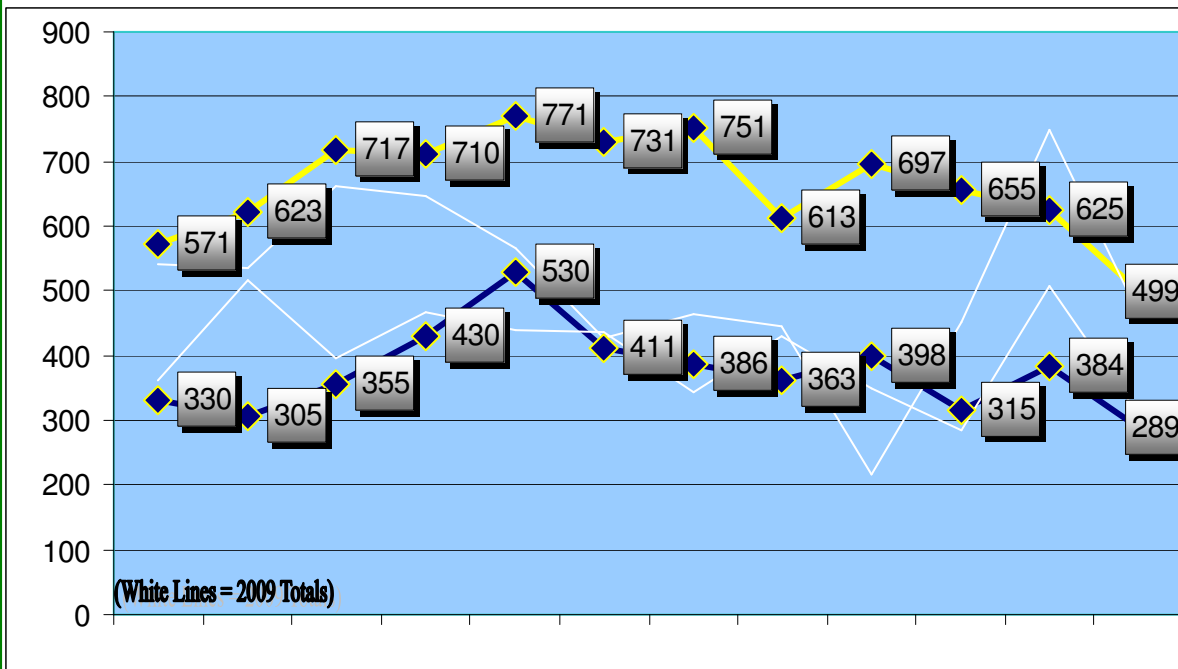
### Red-Light Photo Enforcement

The St Charles Photo Enforcement Program continued throughout 2010. The intersection of West Main Street (Illinois Route 64) and 2<sup>nd</sup> Street (Illinois Route 31) is the only intersection in the city limits currently operational. Plans are in progress to extend this program to other intersections within the City of St. Charles. In 2010 a total of 275 red light violations were approved and citations were issued. TSO Clark and Commander Mahan review violations and then apply discretion just as they would have had they made a traffic stop for that same violation. An additional **102** violations were rejected in 2010 because the videos showed that the vehicle had made a safe turn on red.

## Traffic (cont'd)

### Traffic Enforcement

State Tickets		Jan '10	Feb '10	Mar '10	Apr '10	May '10	June '10	July '10	Aug '10	Sept '10	Oct '10	Nov '10	Dec '10	Total
2010		330	305	355	430	530	411	386	363	398	315	384	289	4496
2009		361	516	395	467	438	435	342	429	351	285	508	306	4843
Warning Tickets		Jan '10	Feb '10	Mar '10	Apr '10	May '10	June '10	July '10	Aug '10	Sept '10	Oct '10	Nov '10	Dec '10	Total
2010		571	623	717	710	771	731	751	613	697	655	625	499	7963
2009		540	534	663	645	566	427	463	446	215	452	747	461	6159



### Traffic Safety Grant

Throughout the year St Charles Police Officers have stepped-up enforcement efforts to reduce impaired driving and increase safety belt/child safety seat usage. This was facilitated by grants through the Illinois Department of Transportation Division of Traffic Safety.



## Traffic (cont'd)

St Charles Police Department concluded participation in the 2009-2010 Mini-Grant Alcohol Program (MAP) and began participation in the 2010-2011 Sustained Traffic Enforcement Program (STEP). STEP focuses sharply on specific times of the year and also on specific times of the day when data shows alcohol-involved and unbuckled fatalities are the highest. The increased enforcement details conducted during these times raises the perception of getting caught and deters potential impaired drivers and potential unbuckled drivers. This grant program provides for participation in special enforcement campaigns such as *Click It or Ticket* and *You Drink & Drive. You Lose.*

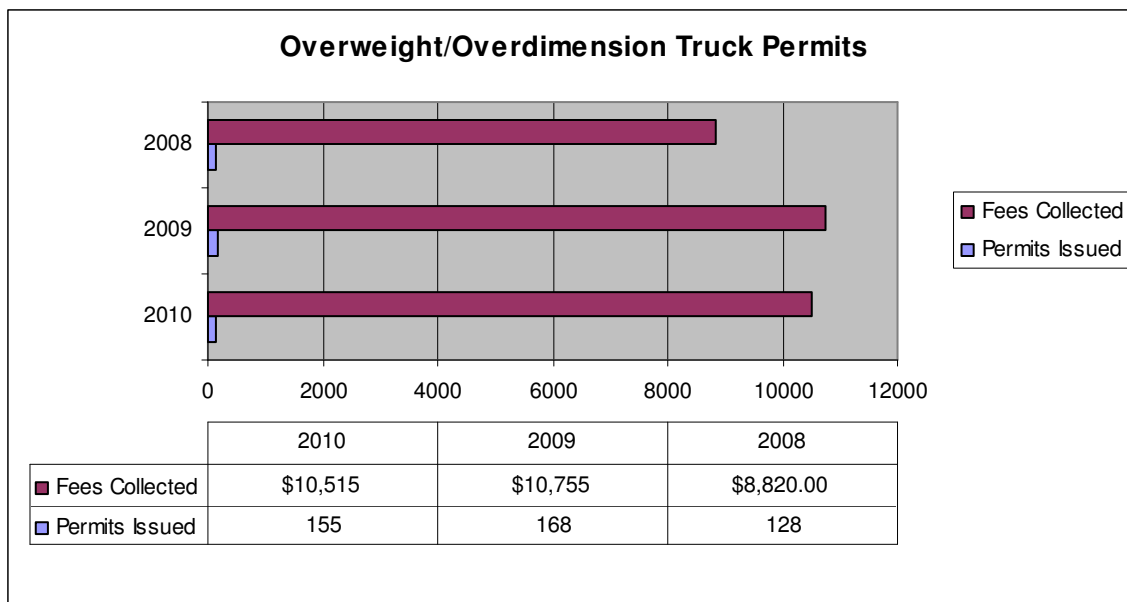


The Police Department's Financial Analyst kept account of the efforts put forth in these campaigns as well as the expenditures necessary to perform the details. In 2010 St. Charles Officers assigned to these grant details had the following enforcement results during these campaigns:

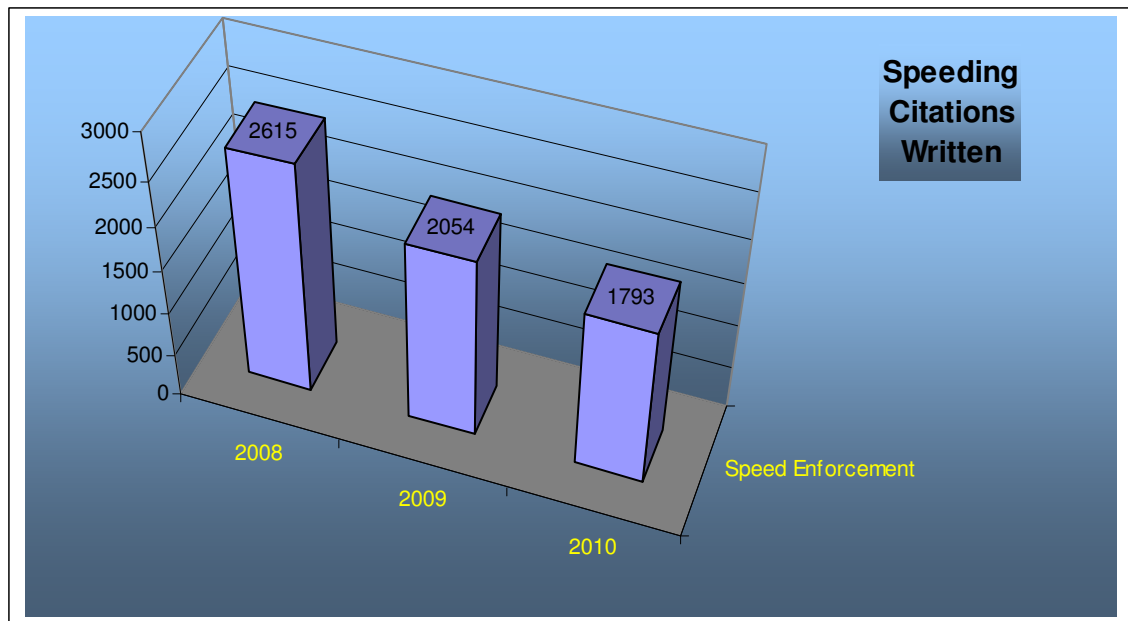
- 35 DUI Arrests
- 63 Safety Belt citations issued
- 11 Arrests for Driving While License Suspended/Revoked
- 11 citations for Operating an Uninsured Motor Vehicle
- 121 Speeding citations issued
- 7 Drug Arrests

### Truck Permits

The Traffic Division reviews applications for oversize truck permits. The table below shows the number of permits issued over the last three years and the fees collected for those permits.



## Traffic (cont'd)



The number of speed related citations was 1,793 in 2010 as compared to 2,054 in 2009. However enforcement efforts in 2010 were more concentrated in our selective enforcement areas. Selective Enforcement areas are determined by annual analysis of the top ten traffic crash blocks and top ten traffic crash intersections.

In 2009 17.87% of tickets written in selective enforcement areas were speed related. In 2010 that figure rose to 32.24%

**578 speed-related tickets were issued in selective enforcement areas during 2010 as opposed to only 367 in 2009.** Enforcement of other moving violations was up in these areas as well. Special Enforcement Tickets for other moving violations in 2010 totaled 350 up from 136 in 2009.



In January of 2010 the Traffic Division assisted the Fox River Trolley Museum with the movement of a trolley car as it negotiated the turn at Main Street and Route 31.

## Traffic (cont'd)

### Special Events

The Traffic and Special Events Division worked closely with other City officials and organizers of special events to plan safe and successful festivals, parades, runs, and walks throughout the City. The following table shows the cost for police services throughout the year's events.

<i><b>Event</b></i>	<i><b>Cost of Police Services</b></i>
St. Patrick's Parade	\$2,459.95
Main Street Mile	\$2,044.16
Memorial Day Parade	\$2,069.14
Pride of the Fox Riverfest	\$10,432.53
Fourth of July Fireworks	\$5,618.58
Fox Valley Marathon	\$2,462.92
STC East Homecoming Parade	\$2,538.80
STC North Homecoming Parade	\$2,677.65
Scarecrow Festival	\$9,342.02
Christmas Parade	\$4,001.42
<b>Total</b>	<b>\$43,647.17</b>

### Child Safety Seats

A service that is provided by the Police Department is to assist vehicle drivers with the installation of child safety seats. During 2010 the five qualified technicians installed carseats and educated parents on the proper installation of the safety seats so that they also can safely remove and re-install the seat if necessary.

***Our technicians  
checked 166  
carseats in 2010***

On Saturday, May 22, 2010 the Department's technicians participated in Kids Day at Costco. A total of 47 seats were installed during the four-hour event. And on Saturday, August 7, 2010 members of the Department joined other agencies in Kane County in the Safe Kids event at the Mooseheart field house as part of the North Aurora Days. A total of 28 child seats were inspected and installed during the event.



## Records Division

*Prepared by Records Supervisor Jaye Valadez-Wilger*

2010 was a year of changes for the Records Division. There were several significant changes in Illinois statutes and procedures that made the year a challenging one. The Freedom of Information Act (FOIA) was modified in January, shortening the time the Department was allowed to respond to a request from seven business days to five. In order to implement these changes, the Police Department worked with the City's Records Management department, and Information Systems to help process and track FOIA requests more efficiently.

The Juvenile Court Act had a significant change. The juvenile age was raised one year for misdemeanor arrests. This meant that if a 17-year-old was arrested for a felony, he/she would be charged as an adult, but if it was a misdemeanor arrest, he/she would be charged as a juvenile. This necessitated some changes in procedure, as well as a more strict analysis of arrests. This also accounted for some of the fluctuation in arrest counts.

Another significant change was in Illinois Uniform Crime Reporting. The State changed the manner in which it wanted offenses reported to fit the federal guidelines. This necessitated a rewrite of the Records Management System software provided by New World and took a significant amount of time.

This year also marked the first year for local prosecution of DUIs. Some cases that previously went to the Kane County State's Attorney's office now go to our local prosecutor. There were new procedures that needed to be implemented in Records to verify that the cases were going to the appropriate prosecutor in a timely manner. The staff in Records has been very busy this year and has been quite successfully adapting.

## Tri-Com Central Dispatch

*Prepared by Director Stacy Sarna*



During 2010 Tri-Com processed 117,162 inbound and outbound telephone calls which resulted in 84,862 calls for dispatch. Out of the total calls, 16,560 were calls received via the 9-1-1 emergency number. The number of cellular calls to 9-1-1 continues to increase with 57.64 percent of the total 9-1-1 calls now coming in on wireless phones.

Calls for service broken down by community and contract agency in 2010 were:

- St Charles – 36.27%
- Batavia – 28.76%
- Geneva – 22.61%
- Tri-City Ambulance – 7.09%
- Elburn and Elburn FPD – 5.26% \*\*reflects 7 months of data for Elburn PD\*\*

## Tri-Com (cont'd)

### **Hiring**

After establishing a new testing and pre-employment screening process we are working through a list of approximately 25 candidates. We currently have two employees in training and hope to have them certified by spring of 2011. A third new hire (replacement) will be hired in June of 2011.

### **Growth**

Elburn Police Department joined Tri-Com in June of 2010 with little impact on day-to-day operations.

### **Labor**

Labor negotiations on the first contract are ongoing at the time of this written summary. I am hopeful that a contract will be in place sometime in 2011.

### **Projects**

Several major projects were completed in 2010, including a five-year strategic plan, installation of a microwave radio system at the main Tri-Com tower, and additional work to mitigate water in the basement.

### **Budget**

On the expense side, the budget is 4.48% higher than FY10-11 which is due mostly to rising healthcare costs and wages. The budget also includes a re-distribution of call counts due to the disbanded fire protection district area.

## Evidence

The Forensic Investigator/Property Custodian is a civilian position at the Police Department and serves two primary functions: crime scene investigation and property room custodian. Crime scene investigation includes both major crime scenes and other incidents including traffic accidents. Functions performed by the Forensic Investigator at these scenes include: photography, evidence collection, latent fingerprint development, blood spatter documentation, DNA collection, and bullet trajectory.



The Forensic Investigator also utilizes a small crime laboratory within the Police Department to process evidence using specialized equipment and techniques. Latent prints can be developed on all surfaces except water using such techniques as super glue fumes and fluorescing fingerprint powder. Blood stains, which might have been cleaned with liquid bleach, can be located and identified utilizing chemicals that react with protein in the blood.

The property room serves as housing for all items stored and maintained at the Police Department. Items include evidence as it relates to a crime, and found property held for safekeeping and turned in for destruction. The Forensic Investigator is responsible for the

## Evidence (cont'd)

intake of all property and maintaining the chain of custody for court purposes. This position is also charged with transporting evidence to an area crime lab when a more specialized technique is required and the resources are not available at the Police Department. A secondary secured room is located in the property room where drugs, monies, and anything having a value of more than \$100 is stored. An internal audit is conducted four times a year to determine what items are eligible to be returned to the owner or destroyed. The Forensic Investigator is also charged with duplicating photographs and any other evidence as required to comply with subpoenas.

## Prescription Drug Disposal Program

In December of 2010 the Police Department initiated a program to promote the importance of safe and controlled drug disposal in an effort to decrease the risk of drug-related catastrophes. The program also created an environmentally safe manner for the disposal of any unwanted/unused medications.

The Forensic Investigator is assigned to oversee the inventory and transfer of those items disposed of at this site. The items are then transferred to Delnor Hospital where a licensed pharmacist segregates the medications by “controlled substance” vs “non-controlled substance”, in compliance with the medication-handling regulations prescribed by the Illinois Environmental Protection Agency.

The purchase of the drug disposal box was made possible by the financial assistance of the following organizations:

- The St. Charles Police Department Citizen Police Academy Alumni Association.
- The Central Kane County TRIAD.
- The Provena Pine View Care Center.



## CALEA and Public Information

*Prepared by Accreditation Manager/Public Information Officer Paul McCurtain*



CALEA accreditation is the voluntary practice where a police department receives an objective, outside stamp of approval earned through diligent internal and external evaluations. The evaluations are based on professional policing standards set by a knowledgeable group of law enforcement professionals from across the United States. Each agency is required to go through the process once every three years.

Members of the Illinois Police Accreditation Coalition (IPAC) assisted our agency on November 12, 2010 to insure that we were ready for our next national accreditation onsite

## CALEA and Public Information (cont'd)



visit. Mock assessors from nine Illinois police departments spent the day reviewing our directives and the 464 CALEA files that included proofs for each of the last three years. The mission of the IPAC organization is to promote professionalism among Police Departments in Illinois.

The St. Charles Police Department received its initial accreditation status on July 29, 1989 and was last reaccredited in July 2008. There is a sense of pride with our personnel knowing that we go through such a comprehensive process. Our Agency was also designated a CALEA Flagship Agency in 2008 with no infractions. Our next onsite assessment is scheduled for April 16 – April 19, 2011.

Department-wide, members assist with the CALEA process by forwarding the proofs for our files, preparing well-written reports and analyses, and day-to-day actions that make our Agency the best it can be. Lorna Marquis, who has taken on the task of tracking our time-sensitive documents, does an excellent job keeping things organized.

It was a busy year for Public Information. There were a total of 83 news releases distributed to the media in 2010, along with daily contacts with media personnel in order to answer questions and provide information. Some of the news releases included incidents of crime, arrests, public safety information, traffic safety information, annual crime statistics, and various tips for preventing crime.



The members of the media and the public expect disclosure, yet privacy rights of individuals must be protected while maintaining the integrity of our investigations. Whenever possible, we have an obligation to inform the public and the media of events that affect our community. Information is provided with openness and candor, while still following the rules of the Freedom of Information Act and our Department directives.

## CALEA and Public Information (cont'd)

The media needs access to that all-important photograph for the front page and basic information to cover the, “who, why, where, when and how” for their story. At the same time, care is given to not release restricted information regarding the accused, on-going investigations, the identity of a witness, opinions, or personal information of the victim or juvenile offender. The purpose of the public information function is to develop and maintain a relationship of mutual trust and respect by providing the news media and the community with accurate information. We have established an excellent working relationship with the members of the media. The sharing of information creates a mutual respect between reporters and members of our Department. With this common bond, we provide more and better information to the public. Cooperation with the media also promotes the many positive things we do in the City of St. Charles every day.



*Photos courtesy of the Kane County Chronicle*

### Way To Be

BRETT RUNKLE  
DREW LAMELA  
ERIC MAJEWSKI  
DAN KUTTNER  
MARTY SHEETS  
LORNA MARQUIS  
STEVE HUFFMAN  
DAVE KINTZ  
CHUCK PIERCE  
RICH CLARK  
DAN ORLAND

## Those Who Left in 2010



Ofc. Robert Bobinsky



Ofc. Cristie Fry



Crossing Guard Eileen  
Henningson



Crossing Guard  
Thomas McCauley



Commander Mike  
Taylor



CSO Kiki Zuels

## And Those Who Joined Us



Officer Luke Sopcak



Officer Johnathon Losurdo  
Officer Steve Woloszyk



Financial Analyst  
Scott Sanders



Ofc. Adam Stander

## Special Recognition

### **Erik Mahan on his appointment to the position of Commander of Traffic and Special Events**



*"I would like to commend Officer Krupke for his compassionate response..."*

*"Thank you again, Jim Burden..."*

*"St. Charles Detective Dan Kuttner was instrumental in providing valuable assistance to us..."*



### **Officer Chuck Pierce for his years of service with the North Central Narcotics Task Force**

*I couldn't thank both Michael (Schubert) and Ryan (Beeter) enough..."*

*"Officer David Ketelsen was so helpful..."*

*"Please accept my sincere gratitude for providing your highly skilled and dedicated personnel..."*

*"I would like to acknowledge the untiring efforts and partnership of the Patrol Division..."*



### **Dan Orland for his exemplary work with the Community Restitution Program**

*"Jerry Schomer, thank you so very much..."*

*"my thanks to Officers Heike & Sheets..."*

*Please accept this letter...for the outstanding support of the St. Charles Police Department and, specifically, Crime Prevent Officer Tim Beam..."*

*"Our thanks to Paul McCurtain for his assistance..."*

### **Letters of Appreciation**

**Officer Brett Runkle  
Detective Eric Majewski  
Officer Darrin Lee  
Officer Michael Ross  
Officer Eric Bauwens  
Officer Melinda Anyon  
Officer Scott Coryell**

**Officer Marty Sheets  
Detective Lisa Ferguson  
Officer Chuck Pierce  
Officer Tim Beam  
Officer Joanne Pawlak  
Officer Craig Bahe  
Deputy Chief Kintz**

**Detective Drew Lamela  
Detective Dan Kuttner  
Sgt. Don Shaw  
Commander Jerry Gatlin  
Detective Jerry Schomer  
Officer Brooks Boyce**